

TOWN OF STANTONSBURG

DATE: January 18, 2018

Mayor William Edmundson called the regular monthly meeting to order at 7:00 pm. The following Council members were present: Jackie Grice, Donnie Bass, Ken D. Horne and Powell Dew. Also present was Town Clerk Tabitha Bailey and Ron Townley of Upper Coastal Plain Council of Governments. Councilwoman Rhodes was unable to attend. Town Manager Gary Davis was absent due to health issues. Police Chief Orlando Rosario arrived at approximately 7:03.

Pledge of Allegiance to the Flag and Prayer:

Mr. Ron Townley led the Pledge of Allegiance and Councilman Horne began the meeting with prayer.

A. Approve minutes for December 11, 2017: Councilman Horne made a motion to approve the minutes as written. Councilman Bass seconded the motion. All Council members present voted in favor of the motion.

B. Financial Report:

Receipts \$300,604.47 Disbursements \$270,534.37 Difference \$30,070.10

MMB: Councilwoman Grice made a motion, with a second by Councilman Horne, to approve the Financial Report. All Council members voted in favor of the motion.

C. Invoices for Payment: Total: \$9,124.91

Councilwoman Grice made a motion to approve the invoices for payment. With a second by Councilman Bass, all Council members present voted favorably.

D. Public Present: At this time, Ron Townley of Upper Coastal Plain Council of Governments informed the Board that UPCCOG has an opening in a grant awarded by USDA that started in October 2017. UPCCOG will provide direct assistance in three chosen communities. The total value of services covered under a technical assistance contract between the municipality and UCPCOG will be valued at \$60,000 per community consisting of \$50,000 in federal grant funds already awarded and \$10,000 in match funds from the municipal recipient of the services. This grant would be for planning and technical assistance.

E. Police Report: Chief Rosario presented the monthly police report for December and informed the Board, that during a highway safety checkpoint, a car struck the Police Department's Crown Victoria and totaled the vehicle. The insurance company has approved

a claim for the vehicle and for the equipment inside the vehicle. Chief Rosario stated that the Town of Spring Hope has a 2009 Crown Victoria with 75,000 miles that they are willing to sell for \$2,000. At this time, Chief Rosario asked that the Board approve the purchase of the 2009 Crown Victoria from the Town of Spring Hope. Chief Rosario suggested using the money received from the insurance company to purchase this vehicle. Chief Rosario also stated that the Town of Enfield has offered to buy the motor from the damaged Crown Victoria for \$500. Councilman Horne made a motion to purchase the 2009 Crown Victoria from the Town of Spring Hope for the purchase price of \$2,000. With a second by Councilwoman Grice, all Council members present voted favorably.

Chief Rosario stated that a gentleman was collecting bricks from the Seal Building on January 21st. Chief Rosario told the gentleman that because of safety reasons, he could not collect the bricks. Councilman Horne asked Chief Rosario if a no trespassing sign could be put up at the Seal Building. Chief Rosario stated that he could do that.

F. Parks & Rec: N/A

Mayor Edmundson presented (12) utility extension requests. After reviewing each request, Councilman Dew made a motion to deny extension request #1. Councilman Horne seconded the motion. Councilman Dew, Councilman Horne and Councilman Bass voted in favor of the motion. The motion passed with a 3-1 vote with Councilwoman Grice voting against the motion. Councilman Dew made a motion to approve extension request #2. Councilwoman Grice seconded the motion. Councilman Dew, Councilwoman Grice and Councilman Bass voted in favor of the motion. The motion passed with a 3-1 vote with Councilman Horne voting against the motion. Councilwoman Grice made a motion to approve extension request #3. Councilman Dew seconded the motion. All other members voted in favor of the motion. Councilman Dew made a motion to deny extension request #4. With a second by Councilman Bass, all Council members present voted favorably. Councilman Bass made a motion to approve extension request #5. Councilwoman Grice seconded the motion. Councilman Bass, Councilman Horne and Councilwoman Grice voted in favor of the motion. The motion passed with a 3-1 vote with Councilman Dew voting against the motion. Councilman Dew made a motion to approve extension request #6 with the stipulation that it be paid by January 25th. With a second by Councilwoman Grice, all Council members present voted favorably. Councilwoman Grice made a motion to approve extension request #7. Councilman Horne seconded the motion. All other members voted in favor of the motion. Councilman Bass made a motion to approve extension requests #8 and #9. With a second by Councilman Horne, all Council members present voted favorably. Councilman Horne made a motion to deny extension requests #10 and #11. Councilman Bass seconded the motion. Councilman Horne, Councilman Bass and Councilman Dew voted in favor of the motion. The motion passed with a 3-1 vote with Councilwoman Grice voting against the motion. Councilwoman Grice made a motion to approve extension request #12 with the stipulation that it be paid by January 22nd. Councilman Horne seconded the motion. Councilwoman Grice, Councilman Horne, and Councilman Bass voted

in favor of the motion. The motion passed with a 3-1 vote with Councilman Dew voting against the motion.

G. EMS: N/A

H. Appearance Committee: N/A

I. Town Managers Report: Mayor Edmundson presented the Town Manager's report. Mayor Edmundson informed the Board that employee Roger Sullivan has completed his 6-month probationary period for his new position of Utilities Assistant. Mayor Edmundson stated that Town Manager Gary Davis recommended that Roger Sullivan receive the customary 5% pay increase retroactive to the first pay period of 2018. Councilman Dew made a motion to grant Roger Sullivan full-time status in the position of Utilities Assistant and receive the customary 5% pay increase retroactive to the first pay period of 2018. With a second by Councilman Horne, all other Council members present voted favorably.

At this time, Councilman Horne made the motion to go into closed session to discuss personnel. Councilwoman Grice seconded the motion with all other Council members voting in favor of the motion.

Mayor Edmundson presented to the Board an amended contract from Carr, Riggs and Ingram requesting the audit completion and report submission be extended to February 28, 2018. The contract stated that the Town of Stantonsburg made their records available for audit in a timely fashion and is not at fault. Mayor Edmundson informed the Board that this delay is due to Carr, Riggs and Ingram going through an extensive process to enhance their audit quality. This included more specialized training. Councilman Dew made the motion to approve the amended contract and allow the audit completion and report submission deadline is extended to February 28, 2018. With a second by Councilwoman Grice, all Council members present voted favorably.

J. Councilman Horne: N/A

K. Councilman Bass: N/A

L. Councilwoman Rhodes: N/A

M. Councilman Dew: N/A

N. Councilwoman Grice: N/A

O. Mayor: Mayor Edmundson stated that the Town of Stantonsburg has received notification that the switch to NTE as a power source was on time and seamless.

Mayor Edmundson informed the Board that work had begun on the Seal Building.

Councilman Horne made a motion to adjourn. Councilwoman Grice seconded the motion. All other members voted in favor of the motion. The meeting was adjourned at approximately 8:30 pm.

Respectfully submitted,

Tabitha E. Bailey, Town Clerk/Finance Officer

William H. Edmundson, Mayor

