



**Town of Stantonsburg Fiscal Year 2024-2025 Town Manager  
Recommended Budget**

## **FY 2024-25 Recommended Budget and Budget Message**

- **Fee Schedule**
- **Line-Item Budget**

### **General Fund (10-4/10-5/10-6)**

- **General Fund Revenues**
- **Governing Body**
- **Administration**
- **Finance**
- **Police**
- **Planning & Zoning**
- **Streets & Sanitation**
- **Parks & Recreation**
- **Library Maintenance**

### **Utility Fund (30-8180/8280) (31-8380)**

- **Water/Sewer Department Revenues**
- **Electric Department Revenues**

### **Capital Project Funds**

- **CDBG**
- **SEAL Building**
- **Town Hall**
- **Well and Water Line Replacement**

## Town Manager Budget Message

Honorable Mayor and Honorable Council,

It has been my distinct honor and a privilege to serve this council and the citizens of Stantonsburg, North Carolina. It is also my honor to present the Town of Stantonsburg's Recommended Fiscal Year 24/25 budget. The budget is prepared in accordance with all local and state requirements and meets the standards of the Local Government Budget and Fiscal Control Act. This budget is a continued effort to address the priorities this council has and continues to address. Those priorities are:

- Update the Sewer Infrastructure- increasing sewer capacity.
- Update the Water Infrastructure- adding a new well and replacing water lines throughout the town.
- Collaborate with electric consultant on rate analysis and capital project plan for critical infrastructure.
- Design and remodel the new town hall location to better serve the public and reduce costs through consolidation.
- Update sidewalk crosswalk areas.
- Complete Lead Service Line Inventory by Oct 2024 deadline.
- Maintain Public Safety with local Police Department.

The Town Manager's and Staff's Recommended Budget for FY 24-25 is balanced at \$4,890,363.00. This is due to the staff's dedicated efforts to modernize the financial controls and seek a balance between the ad valorem tax rate and services fees/rates.

- Due to Wilson County revaluation of real property, the Town Manager and Staff recommend that the ad valorem tax rate be reduced from \$.60 per \$100 to \$.50 per \$100. This is not a revenue neutral rate but provides the town with the necessary revenues to continue to provide equitable and efficient services to the town citizens.
- This budget does not add any new positions for the fiscal 24/25 year.

### Factors for Recommendations

Internal and external challenges are factors leading to the proposed recommendations. The Fiscal Research Division, North Carolina General Assembly "predicts that the economy will experience what has recently been termed a 'slowcession', whereby economic growth comes to a near standstill without slipping into reverse for any extended period" (NCLeg). The proposed budget is an effort to alleviate the symptoms which may be associated with a slowing economy.

The Bureau of Labor Statistics shows that the garbage, water, and sewer CPI for the period of April 2023-April 2024 increased 5.3 percent. In addition to the annual figure between April 2023 and April 2024, the CPI on all items (non-electric) increased 0.3 percent for April 2024.

Electricity increased 5.1 percent between April 2023 and April 2024. This is a determining factor on why there is a recommended increase in the sanitation, water, and sewer rates of an estimated 5 percent.

Additional concerns are the new standards the NC General Assembly has passed. North Carolina Session Law 2023-59, An Act to Increase Compliance by Counties and Municipalities That Fail to Timely Submit an Annual Audit Report, was enacted in June 2023 and applies to audits for fiscal years ending on or after June 30, 2023. Due to the delay in the FY22 and now FY 23 audit's, the NC Treasurer may withhold a portion of sales tax distributions. These are all factors the town manager and staff have considered in this budget proposal.

## Line-Item Budget

### ➤ GENERAL FUND REVENUES

| Account Description            | FY25 Budget  |
|--------------------------------|--------------|
| TAXES - CURRENT YEAR           | \$336,000.00 |
| RECYCLING/SOLID WASTE FEES     | \$122,550.00 |
| LOCAL & STATE SALES TAX REFUND | \$120,000.00 |
| ST. UTILITY FRANCHISE TAX      | \$75,000.00  |
| APPROPRIATED FUND BALANCE      | \$40,000.00  |
| AUTO TAX - CURRENT YEAR        | \$39,000.00  |
| INTEREST EARNED ON INVESTMENTS | \$30,000.00  |
| POWELL BILL ALLOCATION         | \$28,250.00  |
| GARBAGE FEES-OUT OF TOWN       | \$15,800.00  |
| MISCELLANEOUS REVENUE          | \$6,500.00   |
| POWELL BILL INTEREST           | \$4,000.00   |
| MUNICIPAL AUTO TAX             | \$3,500.00   |
| PERMITS                        | \$3,500.00   |
| BEER & WINE TAX                | \$3,400.00   |
| TOS FESTIVAL                   | \$2,500.00   |
| CABLEVISION - POLE RENTAL FEES | \$1,600.00   |
| ABC NET REVENUE                | \$1,500.00   |
| CEMETERY REVENUES              | \$1,000.00   |
| SALE OF SURPLUS PROPERTY       | \$1,000.00   |
| SOLID WASTE DISPOSAL TAX       | \$600.00     |
| Code and Ordinance Violation   | \$500.00     |
| OFFICER FEES/TRAFFIC VIOLATION | \$500.00     |
| Golf Cart Registration         | \$50.00      |
| Shelter Rental                 | \$50.00      |
| PRIVILEGE LICENSE & PERMITS    | \$30.00      |
|                                | <hr/>        |
|                                | \$836,830.00 |

### ➤ GENERAL OPERATING FUND EXPENDITURES

| Account Description   | FY25 Budget |
|-----------------------|-------------|
| SALARIES & WAGES      | \$59,057.00 |
| PROFESSIONAL SERVICES | \$27,000.00 |
| MAYOR AND COUNCIL     | \$12,000.00 |
| RETIREMENT            | \$11,000.00 |
| Festival Expenses     | \$10,000.00 |
| HEALTH INSURANCE      | \$8,500.00  |

|                                |              |
|--------------------------------|--------------|
| INSURANCE/BONDS                | \$8,000.00   |
| FICA EXPENSE                   | \$6,400.00   |
| IT SERVICES                    | \$5,500.00   |
| OFFICE SUPPLIES & POSTAGE      | \$5,500.00   |
| ATTORNEY FEES                  | \$5,000.00   |
| SHOP WITH COP EXP.             | \$3,500.00   |
| ANALYSIS CHARGES (TRUIST)      | \$3,500.00   |
| TELEPHONE                      | \$3,000.00   |
| UTILITY BILL (Electric)        | \$2,500.00   |
| MISCELLANEOUS                  | \$2,233.00   |
| CHRISTMAS PARADE EXPENSES      | \$2,000.00   |
| DUES & SUBSCRIPTIONS           | \$2,000.00   |
| TRAINING                       | \$2,000.00   |
| TRAVEL ALLOWANCE               | \$1,500.00   |
| HEATING FUEL                   | \$1,000.00   |
| 401-K CONTRIBUTION             | \$1,000.00   |
| ADVERTISING                    | \$500.00     |
| MAINTENANCE/REPAIR             | \$500.00     |
| UTILITY BILL (Sewer)           | \$300.00     |
| UTILITY BILL (Water)           | \$300.00     |
| UTILITY BILL (Garbage/Recycle) | \$258.00     |
|                                | <hr/>        |
|                                | \$184,048.00 |

➤ **GENERAL POLICE FUND EXPENDITURES**

| <b>Account Description</b> | <b>FY25 Budget</b> |
|----------------------------|--------------------|
| SALARIES & WAGES           | \$160,000.00       |
| PART TIME SALARIES & WAGES | \$30,000.00        |
| RETIREMENT                 | \$20,000.00        |
| HEALTH INSURANCE           | \$28,235.00        |
| INSURANCE/BONDS            | \$10,000.00        |
| FICA EXPENSES              | \$12,500.00        |
| GAS/FUEL                   | \$12,000.00        |
| 401K RETIREMENT            | \$10,000.00        |
| TELEPHONE                  | \$7,500.00         |
| COMMUNICATIONS (911)       | \$7,500.00         |
| AUTO SUPPLIES/REPAIRS      | \$4,000.00         |
| UTILITY BILL (Electric)    | \$3,000.00         |
| UNIFORMS                   | \$1,500.00         |
| MISCELLANEOUS              | \$1,000.00         |

|                                |              |
|--------------------------------|--------------|
| TRAINING                       | \$1,000.00   |
| HEATING                        | \$1,000.00   |
| DEPARTMENTAL SUPPLIES/MATERIAL | \$1,000.00   |
| MAINTENANCE AND REPAIR         | \$1,000.00   |
| TRAVEL                         | \$1,000.00   |
| UTILITY BILL (Sewer)           | \$600.00     |
| CRIME STOPPERS                 | \$500.00     |
| UTILITY BILL (Water)           | \$300.00     |
| UTILITY BILL (Garbage/Recycle) | \$258.00     |
|                                | <hr/>        |
|                                | \$313,893.00 |

➤ **GENERAL SANITATION FUND EXPENDITURES**

| Account Description            | FY25 Budget  |
|--------------------------------|--------------|
| SALARIES AND WAGES             | \$47,000.00  |
| LANDFILL FEES                  | \$26,000.00  |
| CURBSIDE PICKUP                | \$21,000.00  |
| HEALTH INSURANCE               | \$10,000.00  |
| AUTO SUPPLIES AND REPAIRS      | \$6,500.00   |
| INSURANCE AND BONDS            | \$6,000.00   |
| GAS/FUEL                       | \$5,000.00   |
| RETIREMENT                     | \$4,200.00   |
| FICA EXPENSE                   | \$4,000.00   |
| UNIFORMS                       | \$1,500.00   |
| MAINT AND REPAIRS              | \$1,000.00   |
| 401-K CONTRIBUTION             | \$1,000.00   |
| MISCELLANEOUS                  | \$800.00     |
| DEPARTMENTAL SUPPLIES/MATERIAL | \$800.00     |
|                                | <hr/>        |
|                                | \$134,800.00 |

➤ **GENERAL STREETS FUND EXPENDITURES**

| Account Description        | FY25 Budget |
|----------------------------|-------------|
| SALARIES AND WAGES         | \$74,000.00 |
| POWELL BILL EXPENDITURES   | \$28,250.00 |
| PART TIME SALARIES & WAGES | \$20,000.00 |
| HEALTH INS.                | \$19,000.00 |
| CAPITAL OUTLAY             | \$9,000.00  |
| RETIREMENT                 | \$7,000.00  |
| INSURANCE & BONDS          | \$6,500.00  |
| GAS/FUEL                   | \$6,500.00  |
| FICA EXPENSE               | \$5,700.00  |
| 401-K CONTRIBUTION         | \$2,500.00  |

|                       |                     |
|-----------------------|---------------------|
| DEPARTMENTAL SUPPLIES | \$1,000.00          |
| MAINT. AND REPAIRS    | \$1,000.00          |
| MISCELLANEOUS         | \$1,000.00          |
| HEATING               | \$500.00            |
| TRAVEL                | \$500.00            |
|                       | <u>\$182,450.00</u> |

➤ **GENERAL COMMITTEE FUND EXPENDITURES**

| Account Description           | FY25 Budget       |
|-------------------------------|-------------------|
| APPEARANCE COMMISSION EXPENSE | \$4,500.00        |
| HISTORICAL COMMITTEE          | \$500.00          |
| BEAUTIFICATION COMMITTEE      | \$500.00          |
| RECREATION COMMITTEE          | \$500.00          |
|                               | <u>\$6,000.00</u> |

➤ **GENERAL PARK, LIBRARY, HEALTH, MISC FUND EXPENDITURES**

| Account Description            | Department | FY25 Budget       |
|--------------------------------|------------|-------------------|
| RENT                           | RECREATION | \$3,100.00        |
| UTILITY BILL (Electric)        | RECREATION | \$650.00          |
| MAINTENANCE/REPAIR             | RECREATION | \$600.00          |
| UTILITY BILL (Sewer)           | RECREATION | \$500.00          |
| UTILITY BILL (Water)           | RECREATION | \$285.00          |
| UTILITY BILL (Garbage/Recycle) | RECREATION | \$252.00          |
|                                |            | <u>\$5,387.00</u> |

| Account Description            | Department | FY25 Budget       |
|--------------------------------|------------|-------------------|
| UTILITY BILL (Electric)        | LIBRARY    | \$1,950.00        |
| TELEPHONE & POSTAGE            | LIBRARY    | \$1,350.00        |
| MISCELLANEOUS                  | LIBRARY    | \$1,200.00        |
| HEATING                        | LIBRARY    | \$1,200.00        |
| UTILITY BILL (Sewer)           | LIBRARY    | \$500.00          |
| UTILITY BILL (Water)           | LIBRARY    | \$300.00          |
| UTILITY BILL (Garbage/Recycle) | LIBRARY    | \$252.00          |
|                                |            | <u>\$6,752.00</u> |

| Account Description    | Department             | FY25 Budget       |
|------------------------|------------------------|-------------------|
| CONSERVATION OF HEALTH | CONSERVATION OF HEALTH | \$2,000.00        |
| MISCELLANEOUS          | CONSERVATION OF HEALTH | \$500.00          |
|                        |                        | <u>\$2,500.00</u> |



| Account Description | Department | FY25 Budget       |
|---------------------|------------|-------------------|
| GAS/FUEL            | CEMETERY   | \$600.00          |
| MAINT AND REPAIR    | CEMETERY   | \$400.00          |
|                     |            | <u>\$1,000.00</u> |

➤ **GENERAL FUND DEPARTMENT REVENUES AND APPROPRIATIONS**

| GF REVENUE                   | AMOUNT       |
|------------------------------|--------------|
| \$.50 RATE AND OTHER SOURCES | \$836,830.00 |

| GF APPROPRIATIONS    | AMOUNT              |
|----------------------|---------------------|
| ADMINISTRATION       | \$184,048.00        |
| POLICE               | \$313,893.00        |
| STREETS              | \$182,450.00        |
| SANITATION           | \$134,800.00        |
| TOWN COMMITTEES      | \$6,000.00          |
| HEALTH               | \$2,500.00          |
| PARKS AND RECREATION | \$5,387.00          |
| LIBRARY              | \$6,752.00          |
| CEMETARTY            | \$1,000.00          |
|                      | <u>\$836,830.00</u> |

➤ **WATER AND SEWER FUND REVENUES**

| Account Description            | FY25 Budget         |
|--------------------------------|---------------------|
| WATER SERVICES                 | \$535,000.00        |
| SEWER SERVICES                 | \$345,000.00        |
| APPROPRIATED FUND BALANCE      | \$23,225.00         |
| INTEREST EARNED ON INVESTMENTS | \$10,000.00         |
| SEWER TAP FEES                 | \$5,000.00          |
| WATER TAP FEES                 | \$2,500.00          |
| MISCELLANEOUS REVENUE          | \$1,000.00          |
| SALE OF MATERIALS              | \$500.00            |
|                                | <u>\$922,225.00</u> |

➤ **WATER DEPARTMENT EXPENDITURES**

| Account Description | Department | FY25 Budget  |
|---------------------|------------|--------------|
| DEBT SERVICE        | WATER      | \$103,500.00 |

|                                |       |              |
|--------------------------------|-------|--------------|
| SALARIES AND WAGES             | WATER | \$148,000.00 |
| UTILITY BILL (Electric)        | WATER | \$54,000.00  |
| PROF. SERVICES                 | WATER | \$30,000.00  |
| DEPARTMENTAL SUPPLIES/MATERIAL | WATER | \$22,000.00  |
| PART TIME SALARIES & WAGES     | WATER | \$20,000.00  |
| FICA EXPENSE                   | WATER | \$14,000.00  |
| HEALTH INSURANCE               | WATER | \$14,000.00  |
| RETIREMENT EXPENSE             | WATER | \$12,000.00  |
| MAINTENANCE & REPAIR           | WATER | \$10,000.00  |
| INSURANCE & BONDS              | WATER | \$10,000.00  |
| C/O IMPROVEMENT PROJECTS       | WATER | \$10,000.00  |
| ATTORNEY FEES                  | WATER | \$5,000.00   |
| 401-K CONTRIBUTION             | WATER | \$5,000.00   |
| GAS/FUEL                       | WATER | \$5,000.00   |
| TELEPHONE                      | WATER | \$4,000.00   |
| TRAVEL                         | WATER | \$4,000.00   |
| WATER ANALYSIS                 | WATER | \$4,000.00   |
| OFFICE SUPPLIES & POSTAGE      | WATER | \$3,500.00   |
| UNIFORMS                       | WATER | \$1,500.00   |
| HEALTH INS. RETIREE            | WATER | \$1,000.00   |
| AUTO SUPPLIES & MAINTENANCE    | WATER | \$1,000.00   |
| HEATING FUEL                   | WATER | \$1,000.00   |
| TRAINING                       | WATER | \$1,000.00   |
| DUES & SUBSCRIPTIONS           | WATER | \$1,000.00   |
| MISCELLANEOUS                  | WATER | \$1,000.00   |
| UTILITY (SEWER)                | WATER | \$550.00     |
| UTILITY BILL (Garbage/Recycle) | WATER | \$250.00     |
| UTILITY (WATER)                | WATER | \$250.00     |
|                                |       | <hr/>        |
|                                |       | \$486,550.00 |

➤ **SEWER DEPARTMENT EXPENDITURES**

| Account Description       | Department  | FY25 Budget  |
|---------------------------|-------------|--------------|
| SALARIES & WAGES          | WATER/SEWER | \$120,000.00 |
| DEBT SERVICE              | WATER/SEWER | \$57,000.00  |
| UTILITY BILL (Electric)   | WATER/SEWER | \$40,000.00  |
| HEALTH INSURANCE          | WATER/SEWER | \$30,000.00  |
| BIO SOLIDS/SLUDGE         | WATER/SEWER | \$30,000.00  |
| RETIREMENT                | WATER/SEWER | \$28,000.00  |
| WATER ANALYSIS            | WATER/SEWER | \$26,000.00  |
| PROFESSIONAL SERVICES     | WATER/SEWER | \$22,000.00  |
| DEPARTMENTAL SUPPLIES/MTL | WATER/SEWER | \$12,000.00  |

|                                |             |                     |
|--------------------------------|-------------|---------------------|
| FICA EXPENSE                   | WATER/SEWER | \$11,000.00         |
| MAINT & REPAIRS                | WATER/SEWER | \$10,000.00         |
| INSURANCE & BONDS              | WATER/SEWER | \$10,000.00         |
| ATTORNEY FEES                  | WATER/SEWER | \$5,000.00          |
| TRAVEL                         | WATER/SEWER | \$5,000.00          |
| C/O EQUIP & IMPROVEMENTS       | WATER/SEWER | \$5,000.00          |
| 401-K CONTRIBUTION             | WATER/SEWER | \$4,000.00          |
| TELEPHONE                      | WATER/SEWER | \$4,000.00          |
| GAS/FUEL                       | WATER/SEWER | \$4,000.00          |
| TRAINING                       | WATER/SEWER | \$2,500.00          |
| DUES & SUBSCRIPTIONS           | WATER/SEWER | \$2,500.00          |
| AUTO SUPPLIES & MATERIALS      | WATER/SEWER | \$2,000.00          |
| OFFICE SUPPLIES & POSTAGE      | WATER/SEWER | \$2,000.00          |
| UNIFORMS                       | WATER/SEWER | \$2,000.00          |
| MISCELLANEOUS                  | WATER/SEWER | \$1,000.00          |
| UTILITY BILL (Garbage/Recycle) | WATER/SEWER | \$225.00            |
| UTILITY (WATER)                | WATER/SEWER | \$225.00            |
| UTILITY (SEWER)                | WATER/SEWER | \$225.00            |
|                                |             | <u>\$435,675.00</u> |

➤ **WATER AND SEWER REVENUES AND EXPENDITURES**

|                  | W/S<br>APPROPRIATIONS | AMOUNT              |
|------------------|-----------------------|---------------------|
| WATER DEPARTMENT |                       | \$486,550.00        |
| SEWER DEPARTMENT |                       | \$435,675.00        |
|                  |                       | <u>\$922,225.00</u> |

➤ **ELECTRIC DEPARTMENT REVENUES**

| Account Description            | FY25 Budget           |
|--------------------------------|-----------------------|
| ELECTRIC SALES                 | \$2,812,200.00        |
| SALES TAX ON ELECTRIC          | \$180,000.00          |
| INTEREST EARNED ON INVESTMENTS | \$50,000.00           |
| REPS                           | \$40,000.00           |
| PENALTIES ON UTILITY BILLS     | \$12,000.00           |
| MISCELLANEOUS                  | \$10,000.00           |
| UTILITY SERVICE CHARGE         | \$300.00              |
| RETURNED CHECK FEE             | \$100.00              |
| PPA RATE                       | \$0.00                |
|                                | <u>\$3,104,600.00</u> |

➤ **ELECTRIC DEPARTMENT EXPENDITURES**

| <b>Account Description</b>   | <b>FY25 Budget</b> |
|------------------------------|--------------------|
| PURCHASE FOR RESALE          | \$1,892,600.00     |
| SALARIES & WAGES             | \$353,000.00       |
| SALES TAX REMITTED           | \$180,000.00       |
| SPECIAL CONTRACT SERVICES    | \$85,000.00        |
| DEPART SUPPLIES/MATERIAL     | \$60,000.00        |
| HEALTH INSURANCE             | \$52,000.00        |
| CAPITAL OUTLAY               | \$50,000.00        |
| MAINT & REPAIRS              | \$50,000.00        |
| RETIREMENT                   | \$50,000.00        |
| CAPITAL OUTLAY - PICKUP TRK. | \$49,500.00        |
| MISCELLANEOUS                | \$40,000.00        |
| INSURANCE & BONDS            | \$40,000.00        |
| FICA EXPENSE                 | \$34,000.00        |
| PART TIME SALARIES & WAGES   | \$20,000.00        |
| AUTO SUPPLIES & REPAIRS      | \$15,000.00        |
| 401-K CONTRIBUTION           | \$14,000.00        |
| HEALTH INSURANCE RETIREES    | \$14,000.00        |
| DUES & SUBSCRIPTIONS         | \$12,000.00        |
| GAS/FUEL                     | \$12,000.00        |
| TRAINING                     | \$11,000.00        |
| UTILITY BILL (Electric)      | \$10,000.00        |
| OFFICE SUPPLIES & POSTAGE    | \$10,000.00        |
| ATTORNEY FEES                | \$10,000.00        |
| TELEPHONE                    | \$8,000.00         |
| UNIFORMS                     | \$6,500.00         |
| UTILITY BILL (Sewer)         | \$5,500.00         |
| UTILITY (Garbage/Recycle)    | \$5,500.00         |
| IT-SERVICES                  | \$5,000.00         |
| TRAVEL                       | \$4,000.00         |
| UTILITY BILL (Water)         | \$2,500.00         |
| HEATING                      | \$2,500.00         |
| ADVERTISING                  | \$1,000.00         |
|                              | <hr/>              |
|                              | \$3,104,600.00     |

➤ **CAPITAL PROJECT GRANT FUNDS**

| <b>Grant Fund</b>         | <b>Amount</b>  |
|---------------------------|----------------|
| WELL & WATER LINE PROJECT | \$2,522,000.00 |
| CDBG                      | \$1,554,837.03 |
| TOWN HALL                 | \$216,894.58   |
| SEAL BUILDING             | \$47,000       |
|                           | <hr/>          |
|                           | \$4,340,731.61 |

➤ **CAPITAL PROJECT FUNDS**

ARP Enabled Capital Projects                      \$225,765.31

Stantonsburg has been awarded a total of \$4,784,500.00 for FY22 through FY24 combined. Of these awards, \$2,522,00.00 was awarded by the NC Legislature for a well and waterline replacement project. Stantonsburg was awarded \$1,562,500.00 for a CDBG project to replace and restore homes. The NC Legislature awarded Stantonsburg a total of \$650,000 for a town hall project. The SEAL Building Grant of \$50,000 provides the town state funding to establish a plan on the grounds of this historical landmark to better serve the public. Total remaining grant funds available for FY25 capital projects are estimated to be \$4,340,731.61.